May 25, 2016

Dear Parents/ Guardians,

As the 2015-16 school year comes to an end, we want to share a few important registration changes and updates so that your Fall return is smooth.

First, we ask that you take five minutes to verify your child’s school has your most current information on file so that we can effectively communicate with you. Having your most current information on file will make sure that you are notified immediately of important information regarding enrollment, school changes, emergencies, etc.

It is also imperative for families that plan on moving/ have moved before the first day of school—August 3, 2016—to provide their most recent information/documents when re-registering their child (or registering a new student). To help you to be able to directly communicate with our team, we have streamlined our enrollment process and schedules. Please see Atlanta Public Schools’ summer registration schedule below:

**Weekly Individual School Registration Schedule**

You are able to register directly with your school. During the summer the schools will operate using the following schedule:

**Monday-Friday 9 AM - 3PM**

June 6, 2016 – June 17, 2016

July 18, 2016 – July 29, 2016

**Cluster Registration Schedule**

In addition to individual school registration, we will be offering cluster registration at E. Rivers Elementary School on **WEDNESDAY, JULY 13, 2016,** 9 AM - 12 PM | 2 PM – 4 PM. A key advantage of cluster registration is that parents can register their K-12 students at one site for all grade levels instead of visiting multiple schools. This “one-stop” shop will have social workers, nurses, and counselors available to assist families in preparing for the next school year.

**Summer registration is only necessary for students entering APS for the first time, students entering 6th grade, students entering 9th grade, or families that have moved.** Please review the Frequently Asked Questions guide posted on our website, <http://www.atlantapublicschools.us/northatlanta>, and on the North Atlanta High School App for detailed information about the proof of residency requirements for student registration.

If you have any questions or need additional information pertaining to summer registration, please contact the Department of Student Relations at 404.802.2233. We hope you have fantastic summer. We look forward to seeing you during registration or at the start of the 2016-17 school year.

Sincerely,

Curtis Douglass

Principal