

Meeting Minutes

Carver STEAM Academy
Date: 9/10/19
Time: 4:30 pm
Location: Carver STEAM Cafeteria

- I. Call to order: 4:35pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Mr. Yusuf Muhammad	present
Parent/Guardian	vacant	
Parent/Guardian	vacant	
Parent/Guardian	vacant	
Instructional Staff	Mr. Samuel Lim	present
Instructional Staff	Ms. Javon Norman	present
Instructional Staff	Ms. Caterina Hopkins	present
Community Member	Ms. Tanysha Nunnally	present
Community Member	vacant	
Swing Seat	Mr. Maxwell Smith	present
Student (High Schools)	Mr. Marcus Richardson	present

Quorum Established: yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Yusuf Muhammad; Seconded by: Javon Norman
Members Approving: All (7)
Members Opposing: None (0)
Members Abstaining: None (0)
Motion Passes

- b. **Fill Vacant Positions** [Awaiting nominees]

Vacant Position:	[Parent, Staff, Community, Swing]
Nominee's Name:	n/a
GO Team Members In favor	
GO Team Members Opposed	

Meeting Minutes

GO Team Members Abstaining	
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c. **Fill Open Community Member Seat:** [Awaiting nominees]

Open Position:	Community Member
Nominee's Name:	n/a
GO Team Members In favor	
GO Team Members Opposed	
GO Team Members Abstaining	

d. **Fill Open Swing Seat**

Open Position:	Swing Seat
Nominee's Name:	Maxwell Smith
Nominated by	Javon Norman
GO Team Members In favor	All (7)
GO Team Members Opposed	None (0)
GO Team Members Abstaining	None (0)

SWING SEAT RESULT: Maxwell Smith

e. **Approval of Previous Minutes:** *[not applicable, as this is first meeting]*

Motion made by: Yusuf Muhammad; Seconded by: Javon Norman

Members Approving: All (7)

Members Opposing: None (0)

Members Abstaining: None (0)

Motion Passes

f. **Election of Officers**

i. **Chair: Result:** Javon Norman

Officer Position:	Chair
Nominee's Name:	Javon Norman

Meeting Minutes

GO Team Members In favor	All (7)
GO Team Members Opposed	None (0)
GO Team Members Abstaining	None (0)

ii. Vice Chair: Result: [Samuel Lim](#)

Officer Position:	Vice Chair
Nominee's Name:	Samuel Lim
GO Team Members In favor	All (7)
GO Team Members Opposed	None (0)
GO Team Members Abstaining	None (0)

iii. Secretary: Result: [Caterina Hopkins](#)

Officer Position:	Secretary
Nominee's Name:	Caterina Hopkins
GO Team Members In favor	All (7)
GO Team Members Opposed	None (0)
GO Team Members Abstaining	None (0)

iv. Cluster Representative: Result: [Marcus Richardson](#)

Officer Position:	Cluster-Representative
Nominee's Name:	Marcus Richardson
GO Team Members In favor	All (7)
GO Team Members Opposed	None (0)
GO Team Members Abstaining	None (0)

Meeting Minutes

- g. **For High Schools: Appoint Student Representative**
Student Representative: [Marcus Richardson](#)
- h. **Review and Approve Public Comment Format**
- i. **Public Comment Format:** All meetings will begin at 4:30 pm. Meetings to include public comment will have a sign-up period from 4-4:30 preceding the meeting. Last 20 minutes of meeting will be reserved for comment, time to be divided up based upon number of people to sign up prior to start of meeting.
 - ii. Motion to adopt made by: [Yusuf Muhammad](#); Seconded by: [Javon Norman](#)
Members Approving: All (7)
Members Opposing: None (0)
Members Abstaining: None (0)
Motion [Passes](#)
- i. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	9/10/19	4:30 pm	Carver Cafeteria	no
2	10/2/19	4:30 pm	Carver Cafeteria	no
3	11/6/19	4:30 pm	Carver Cafeteria	yes
4	1/8/20	4:30 pm	Carver Cafeteria	yes
5	3/4/20	4:30 pm	Carver Cafeteria	yes
6	4/1/20	4:30pm	Carver Cafeteria	yes
7				
8				

- j. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**
- i. **Meeting Norms:**
 1. [Start on time](#)
 2. [Open minded attitude](#)
 3. [Be fully present \(technology only for being on-task\)](#)
 4. [Be respectful at all times](#)

Meeting Minutes

5. Invite and welcome contributions from every member and listen to each other

Members Approving: All (7)

Members Opposing: None (0)

Members Abstaining: None (0)

Motion Passes

IV. Discussion Items

- a. **Discussion Item 1:** Students currently not allowed to pay cash for homecoming tickets which causes a problem for our community due to students not having cards (Richardson)
 - i. Students to arrange petition to change this
 - ii. Muhammad to follow up and support motion to allow cash transactions on campus

V. Information Items

- a. **Principal's Report**
 - i. Current several partnership offers on the table, those go through Travis Salters for MOUs.
 - ii. Partners/potential partners include Next Gen, Spelman, an expansion to the food pantry, AVLf, Chris180. Muhammad to provide full list at next meeting.
 - iii. Current enrollment at Carver 430; 490 was projected
 - iv. THES lower enrollment as well due to demographics changes in Four Seasons
 - v. Staying focused on smooth transitions during the school day a top priority
 - vi. Working on building a safety committee to meet monthly to discuss issues of student safety on campus
 - vii. Some tension with EC of recruiting students. Working to create a summer bridge program which will allow enrollment to be pre-established before the school year begins
 - viii. Looking to focus on student faces on the walls to build community and pride in the building
- b. **Budget**
 - i. Purpose Built budget different to APS – ours is monthly and not annually
 - ii. Budget is currently stretched thin due to cuts from low enrollment

Meeting Minutes

- iii. Much lower budget than last year
- iv. Largest line is teacher supplies (now paying for copy machines)
- v. Sub line cut to \$14,000. Need a solution for long term sub (maternity leave, etc). Day to day teacher attendance needs to be on point

VI. Announcements

- i. 3 students met with the mayor to discuss needs of the community! (Muhammad)
- ii. Camp Highland trip for 9th graders Oct 2-4. 10th grade trip to occur first weekend in December (Muhammad)
- iii. Maroon Ball alumni event (Muhammad)
 - 1. Food and DJ
 - 2. At the Double Tree
 - 3. \$65 tickets; money goes towards current seniors (\$650 for a ten-top table)
- iv. use ATLcommunitycalendar.org to see events and announcements in the community (Nunnally)

VII. Adjournment

Motion made by: Yusuf Muhammad; Seconded by: [Javon Norman](#)

Members Approving: All (7)

Members Opposing: None (0)

Members Abstaining: None (0)

Motion Passes

ADJOURNED AT 5:30 pm

Minutes Taken By: [Caterina Hopkins](#)

Position: [Carver STEAM GO Team Secretary](#)

Date Approved: [9/30/19](#)

Meeting Minutes