

# ***SUTTON MIDDLE SCHOOL***



## **Budget Development Process**



Strong Students | Strong Schools | Strong Staff | Strong System



# NORMS

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This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.



We will follow the agenda as noticed to the public and stay on task.



We invite and welcome contributions of every member and listen to each other.

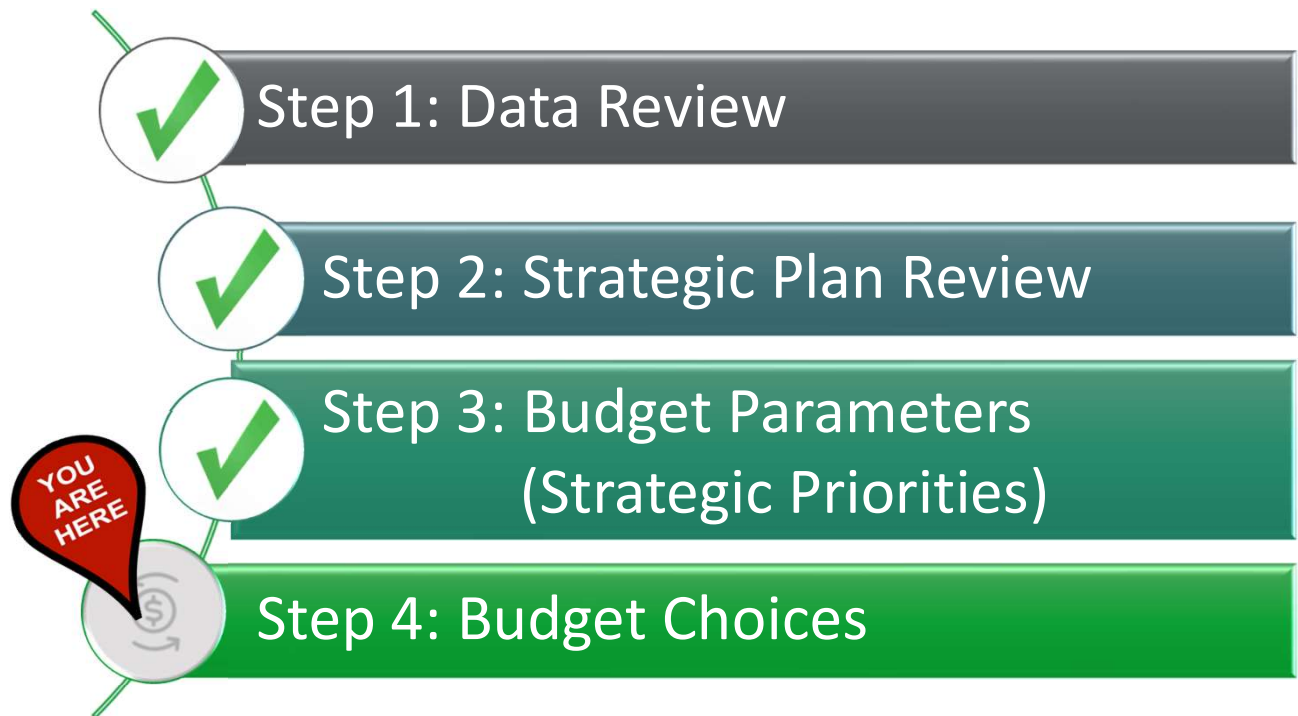


We will respect all ideas and assume good intentions.

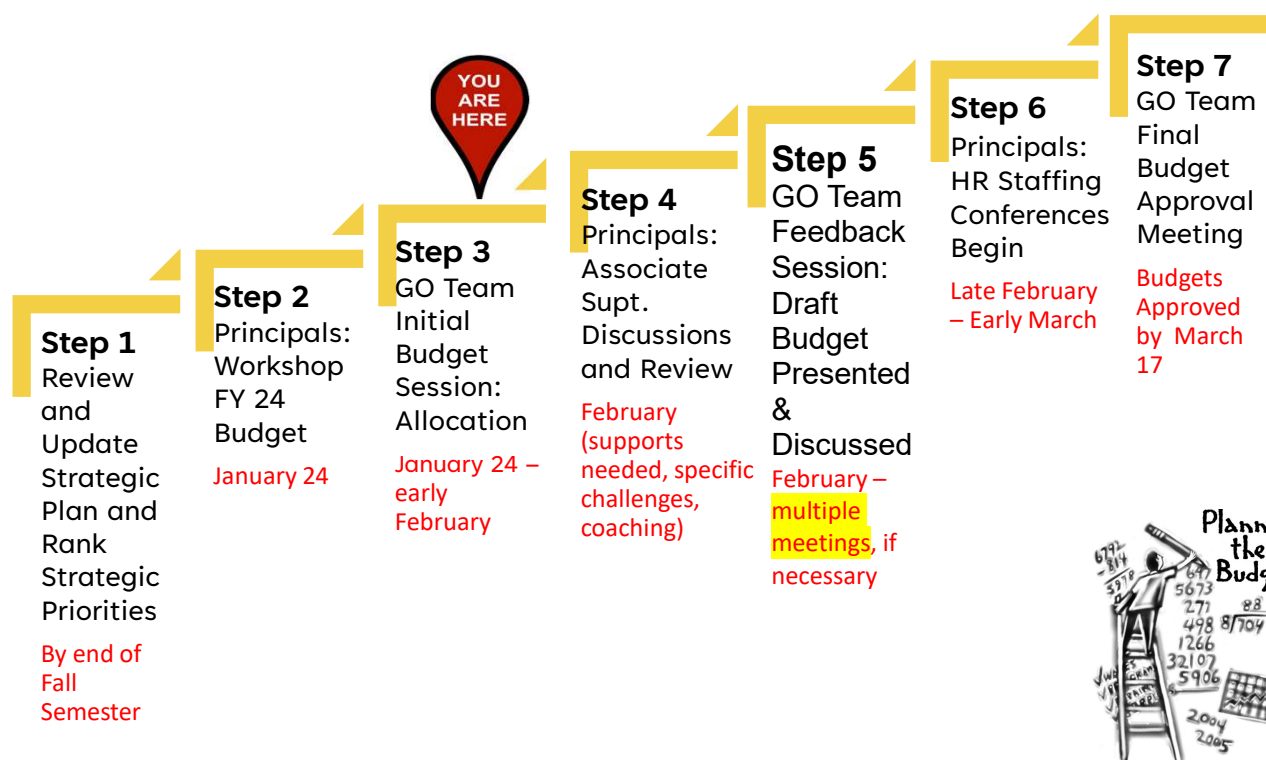
# GO TEAM BUDGET DEVELOPMENT PROCESS

## YOUR SCHOOL STRATEGIC PLAN...

is your roadmap and your role.  
It is your direction, your priorities, your vision, your present, your future.



# Overview of FY '24 GO Team Budget Process



GO Teams are encouraged to have ongoing conversations



# **Budget Allocation Meeting**

## **What**

The first GO Team meeting is when the principal will provide an overview of the budget allocation for GO Team members and the general public.

## **Why**

This meeting provides an opportunity for the principal and GO Team to ensure alignment on the school's key strategic priorities, gain a deeper understanding of the budget allocation, and provide input to drive the direction of the draft budget.

## **When**

End of January- Early February

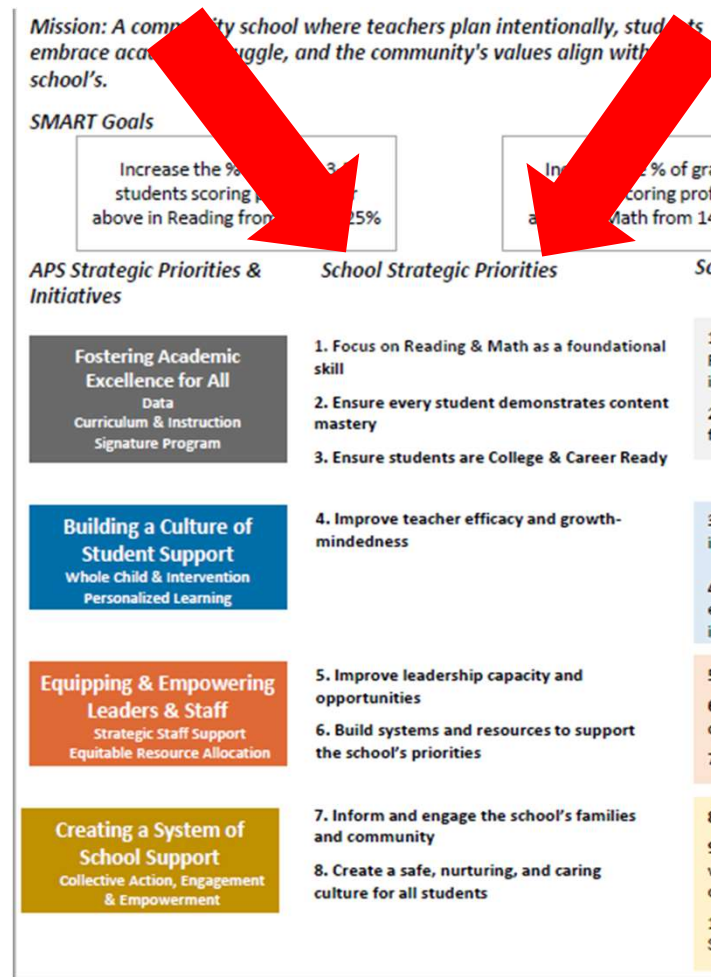
# FY24 BUDGET DEVELOPMENT PROCESS

## Principal's Role

- Design the budget and propose operational changes that can raise student achievement
- Flesh out strategies, implement and manage them at the school level
- Focus on the day-to-day operations
- Serve as the expert on the school
- Hire quality instructional and support personnel

## The GO Team's Role

- Focus on the big picture (positions and resources, not people)
- Ensure that the budget is aligned to the school's mission and vision and that resources are allocated to support key strategic priorities





# Sutton Middle School's Strategic Plan

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**Mission:** Through the utilization of the International Baccalaureate program, Sutton Middle School aims to develop self-motivated, inquiring, knowledgeable, and caring young people, who are prepared to thrive academically and socially in high school, college, career and life

## Sutton Middle School

**Vision:** A diverse, high performing school, that supports our students, educators, and families, rooted in a strong community, working together to improve student outcomes, intercultural understanding and make our communities a better and more equitable place.

### SMART Goals

The percentage of proficient and distinguished scores on the EOG in Math by Black and Hispanic students will increase by 5%.

The percentage of proficient and distinguished scores on the EOG in ELA by Black and Hispanic students will increase by 5%.

Students will increase their self-awareness of their social and emotional needs, be able to self advocate, and appropriately handle stress, as measured by the BASC-3.

Stakeholder engagement will be supported through a minimum of one event a month that targets the needs of parents and community.

### APS Strategic Priorities & Initiatives

**Fostering Academic Excellence for All**  
Data  
Curriculum & Instruction  
Signature Program

**Building a Culture of Student Support**  
Whole Child & Intervention  
Personalized Learning

**Equipping & Empowering Leaders & Staff**  
Strategic Staff Support  
Equitable Resource Allocation

**Creating a System of School Support**  
Partnering with Families and Communities

### School Strategic Priorities

1. Meeting the diverse needs of all learners.
2. Targeting instruction, remediation and interventions for our historically underperforming student sub groups. (Black, Hispanic, ESOL, and SWD).
1. Using Social Emotional Learning to support all students.
2. Targeting supports for students who are struggling academically.
3. Providing supports to help students who are having Social and Emotional challenges.
1. Equipping teachers with the resources needed to assure quality instruction and appropriate technology utilization.
2. Staffing the school to allow for student needs beyond academics to be met.
3. All teachers receive IBMYP sanctioned training within a year of hire and complete the Gifted endorsement, DLI, ESOL, or Reading endorsement within 3 years of hire.
1. Engage parents and community through effective outreach and community.
2. All families have access to school events and opportunities to support their student.

### School Strategies

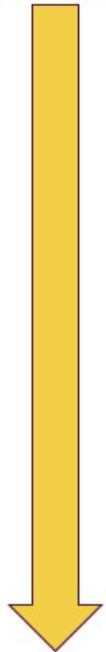
- 1A. Implementation with fidelity of the Intervention/Enrichment Block (WIN).
- 1B. Implementation, support and professional learning to assure fidelity of Amplify ELA and Amplify Math.
- 1C. Implementation with fidelity of the International Baccalaureate Middle Years Programme to support all students in all content areas.
- 2A. Weekly SEL lessons via the Second Step curriculum for all students.
- 2B. Daily WIN (What I Need Block) to provide targeted and individualized intervention and enrichment for students.
- 2C. Use of the BASC-3 screener for individual and group counseling supports for students.
- 3A. Using a collaborative approach to the budgeting process that includes input from staff, parents, and stakeholders.
- 3B. Ensuring staffing in areas outside academics that meets the needs of students (Counselors, SELTs, Administration, Operations, IB Coordinator, DLI/ESOL Coordinator)
- 3C. Each year assure a set aside of funds from the budget to meet training and endorsement needs.
- 4a. Host a minimum of one parent event per month with bilingual Spanish translation at 50% of those.
- 4b. Provide access to school events in multiple modalities (live, zoom, recorded)
- 4c. Provide training and support for parents on supporting their students in all areas, SEL, technology and academically, with targeted outreach to sup- groups.

# ***Sutton Middle School***

## **Strategic Plan**

### **Priority Ranking**

Higher



Lower

1. Using Social Emotional Learning to support all students.
2. Targeting instruction, remediation and interventions for our historically underperforming student subgroups. (Black, Hispanic, ESOL, and SWD).
3. Equipping teachers with the resources needed to assure quality instruction and **appropriate technology utilization.**





# FY24 Budget Parameters

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FY24 School Priorities	Rationale
Using Social Emotional Learning to support all students.	Culture before content. Based on data that shared an increase in student behaviors and incidents, equipping teachers and students with SEL skills would best support the school environment.
Targeting instruction, remediation and interventions for our historically underperforming student subgroups. (Black, Hispanic, ESOL, and SWD).	Based on school CIP and SP, our achievement data shows a need for additional instructional supports to support subgroups.
Equipping teachers with the resources needed to assure quality instruction and appropriate technology utilization.	Ongoing professional learning and supports to ensure quality instruction is happening in all classrooms.

# **Discussion of Budget Summary**

## **(Step 4: Budget Choices)**



# ***EXECUTIVE SUMMARY***

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This budget represents an investment plan for our school's students, employees and the community as a whole.



The budget recommendations are tied directly to the school's strategic vision and direction.



The proposed budget for the general operations of the school are reflected at \$15,906,719.



This investment plan for FY24 accommodates a student population that is projected to be 1544 students, which is an increase of 64 students from FY23.

# School Allocation

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FY2024 TOTAL SCHOOL ALLOCATIONS	
School	Sutton Middle School
Location	3067
Level	MS
FY2024 Projected Enrollment	1544
Change in Enrollment	64
Total Earned	\$15,906,719

SSF Category	Count	Weight	Allocation
Base Per Pupil	1544	\$4,582	\$7,074,803
<b>Grade Level</b>			
Kindergarten	0	0.60	\$0
1st	0	0.25	\$0
2nd	0	0.25	\$0
3rd	0	0.25	\$0
4th	0	0.00	\$0
5th	0	0.00	\$0
6th	516	0.03	\$70,931
7th	510	0.00	\$0
8th	518	0.00	\$0
9th	0	0.03	\$0
10th	0	0.00	\$0
11th	0	0.00	\$0
12th	0	0.00	\$0
Poverty	353	0.50	\$808,745
Concentration of Poverty		0.05	\$18,364
EIP/REP	153	0.40	\$280,426
Special Education	213	0.05	\$48,800
Gifted	270	0.60	\$742,304
Gifted Supplement	0	0.60	\$0
ELL	232	0.20	\$212,611
Small School Supplement	FALSE	0.30	\$0
Incoming Performance	427	0.10	\$195,657
Baseline Supplement	No		\$0
Transition Policy Supplement	No		\$0
<b>Total SSF Allocation</b>			<b>\$9,452,641</b>

## School Allocation

Additional Earnings			
Signature			\$516,816
Turnaround			\$0
Title I			\$0
Title I Holdback			\$0
Title I Family Engagement			\$0
Title I School Improvement			\$0
Title IV Behavior			\$116,100
Summer Bridge			\$45,525
Field Trip Transportation			\$57,774
Dual Campus Supplement			\$478,024
District Funded Stipends			\$47,503
Reduction to School Budgets			\$0
Total FTE Allotments	62.30		\$5,192,336
Total Additional Earnings			\$6,454,078
Total Allocation			\$15,906,719

## School FY24 CARES Allocation

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FY2024 ESSER III- CARES	
School	Sutton Middle School
Location	3067
Level	MS
Total Earned	\$367,666

- In addition to a General Fund allocation, our school has been allocated CARES funding that must be used to support implementation of the school-based intervention block and other school-based needs as a result of the COVID-19 Pandemic.
- Once the support needed to implement our school-based intervention block/course has been fulfilled, we can use the remaining CARES funds to address other school-based needs that are a result of the COVID-19 Pandemic.



# CARES ALLOCATIONS

## OTHER ALLOWABLE CARES EXPENDITURES INCLUDE:

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**Technology Support:** Software, assistive technology, online learning platforms, subscriptions.

**Mental and Physical Health:** Cover the costs of additional counseling, telehealth, therapeutic services, and wraparound services and supports (contracted hours, professional learning, programs)

**Supplemental Learning:** Cover costs of remediation, and/or enrichment opportunities during the school year for students (afterschool programs, additional pay for teachers and staff, transportation).

**Professional Development:** Cover costs of additional professional development for school leaders, teachers, and staff (trainings, extended professional development days, consultants, programs).

**At-risk Student Populations:** Cover costs of school specific activities, services, supports, programs, and/or targeted interventions directly addressing the needs of low-income students, SWD, racial & ethnic minorities, ELL, migrant & homeless students, and students in foster care.

**Continuity of Core Staff and Services.** Restore any potential LEA FY22 budget reductions due to decreased state and/or local revenue.

# QUESTIONS?

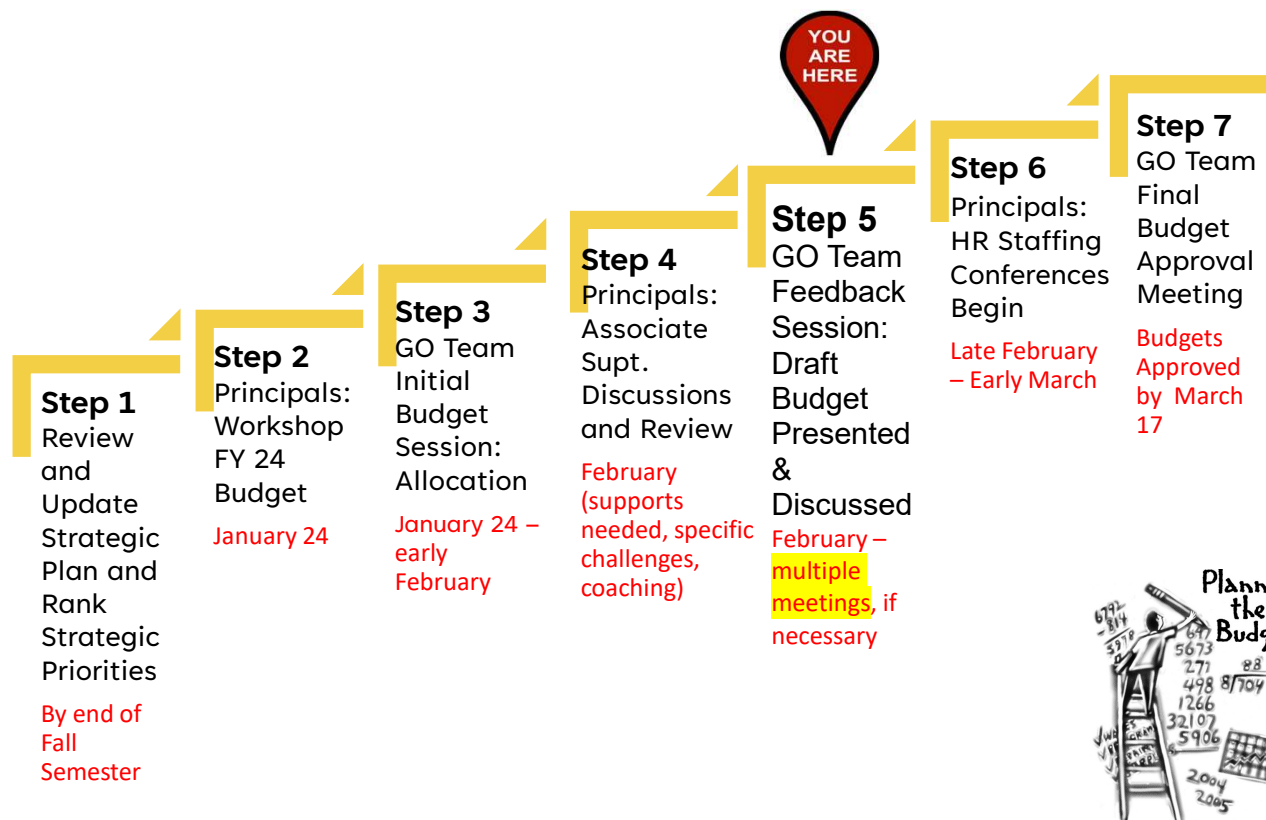


Thank you for your time and attention.

# SUTTON MIDDLE SCHOOL BUDGET FEEDBACK MEETING

*To be presented to GO Team **BEFORE** the school staffing  
conference*

# Overview of FY '24 GO Team Budget Process



GO Teams are encouraged to have ongoing conversations



# Budget Feedback Meetings

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## What

The GO Team feedback session(s) should be scheduled for the principal to provide an overview of the school's draft budget for the GO Team members and the general public.

## Why

This meeting provides an opportunity for GO Teams to discuss how the school's budget has been allocated to support the programmatic needs and key strategic priorities.

## When

Meetings must be held in February **before staffing conferences**. May be combined with the allocation meeting (*as needed*), if the GO Team has completed strategic plan updates and ranked strategic priorities.

# FY24 Budget Parameters

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Targeting instruction, remediation and interventions for our historically underperforming student subgroups. (Black, Hispanic, ESOL, and SWD).	Based on school CIP and SP, our achievement data shows a need for additional instructional supports to support subgroups.
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# Descriptions of Strategic Plan Breakout Categories

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1. **Priorities:** FY24 funding priorities from the school's strategic plan, ranked by the order of importance.
2. **APS Five Focus Area:** What part of the APS Five is the priority aligned to?
3. **Strategies:** Lays out specific objectives for schools improvement.
4. **Request:** "The Ask" What needs to be funded in order to support the strategy?
5. **Amount:** What is the cost associated with the Request?



[illegible]

[illegible]

## Budget by Function (Required)

*\*Based on Current Allocation of School Budget*

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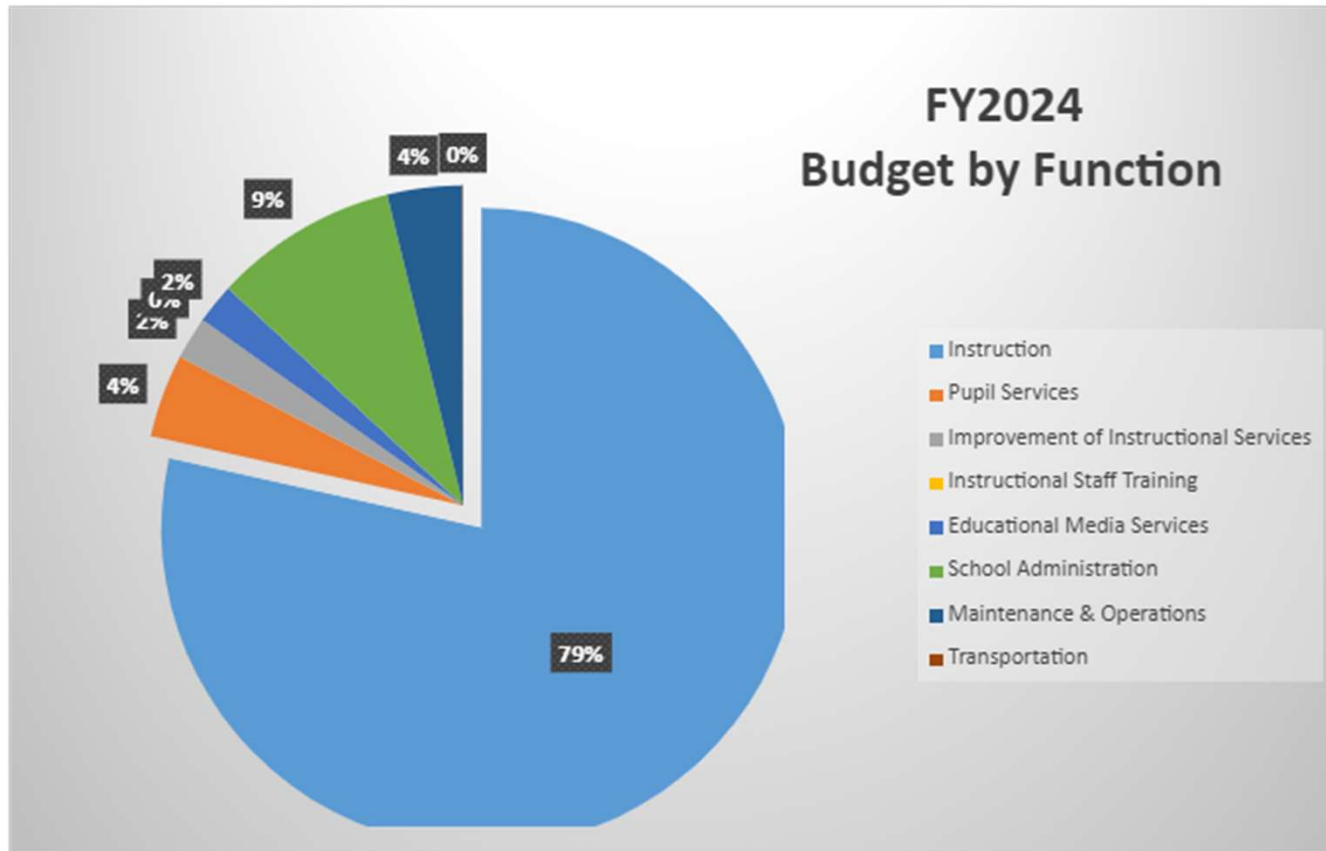
<b>School</b>	Sutton Middle School
<b>Location</b>	3067
<b>Level</b>	MS
<b>Principal</b>	Dominique Merriweather
<b>Projected Enrollment</b>	1544

Account	Account Description	FTE	Budget	Per Pupil
1000	Instruction	125.40	\$ 12,151,383	\$ 7,870
2100	Pupil Services	8.51	\$ 652,199	\$ 422
2210	Improvement of Instructional Services	3.00	\$ 334,932	\$ 217
2213	Instructional Staff Training	-	\$ -	\$ -
2220	Educational Media Services	4.00	\$ 312,310	\$ 202
2400	School Administration	13.00	\$ 1,441,468	\$ 934
2600	Maintenance & Operations	10.00	\$ 586,598	\$ 380
2700	Transportation	-	\$ 5,000	\$ 3
<b>Total</b>		<b>163.91</b>	<b>\$ 15,483,890</b>	<b>\$ 10,028</b>

## Budget by Function (Required)

*\*Based on Current Allocation of School Budget*

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## QUESTIONS FOR THE GO TEAM TO CONSIDER AND DISCUSS

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Are our school's  
priorities (from your  
strategic plan)  
reflected in this  
budget?

- Are new positions and/or resources included in the budget to address our major priorities?
- Do we know (as a team) the plan to support implementation of these priorities beyond the budget (ex. What strategies will be implemented)?
- What tradeoffs are being made in order to support these priorities?

How are district and  
cluster priorities  
reflected in our  
budget?

- Cluster priorities- what staff, materials, etc. are dedicated to supporting our cluster's priorities?
- Signature programs- what staff, materials, etc. are dedicated to supporting our signature program?
- Are there positions our school will share with another school, i.e. nurse, counselor?

## Where We're Going?

Our next meeting is the **Budget Approval Meeting**

### **What:**

During this meeting we will review the budget, which should be updated based on feedback from the staffing conference, Associate Superintendents, and key leaders. After review, GO Teams will need to **take action** (i.e., vote) on the FY24 Budget.

### **Why:**

Principals will present the final budget recommendations for GO Team approval.

### **When:**

All approval meetings **must** be held **after** staffing conferences. Budgets must be approved by **March 17<sup>th</sup>**.



**Thank you**