**Scott Elementary**

**Date: [insert date]**

**Time: [insert scheduled time]**

**Location: [insert meeting location]**

1. **Call to order:** [Insert actual Start Time of the meeting]
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Langston Longley** | **Present** |
| **Parent/Guardian** |  |  |
| **Parent/Guardian** |  |  |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | **Dawn Archie** | **Present** |
| **Instructional Staff** | **Rosana Sanchez** | **Present** |
| **Instructional Staff** | **Cynthina Bowman** | **Present** |
| **Community Member** | **Chakuana** | **Present** |
| **Community Member** | **Terrin Brown** | **Present** |
| **Swing Seat** | **April Porter** | **Present** |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** Yes

1. **Action Items**
   1. **Approval of Agenda:** Motion made by: Dawn Archie Seconded by: Rosana Sanchez

Members Approving: Archie, Sanchez, Bowman, Porter, Brown, Upshaw

Members Opposing: None

Members Abstaining: None

**Motion: Passes**

**Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: Dawn Archie ; Seconded by: Rosana Sanchez

Members Approving: Archie, Sanchez, Bowman, Porter, Brown, Upshaw

Members Opposing: None

Members Abstaining: None

**Motion** Passes

* 1. **Action Item 1: File Vacant Position –** Swing Seat, Nominations is for Chaunka Upshaw. Swing Seat Position will fill a 2 year term.

Motion made by Dawn Archie ; Seconded by: Rosana Sanchez

Members Approving: Archie, Sanchez, Bowman, Porter, Brown, Upshaw

Members Opposing: None

Members Abstaining: None

**Motion** Passes

* 1. **Action Item 2: Elections of Officers**

Nominee: Chairperson **–**  Dawn Archie

Vice Chair – Nomination of Rosana Sanchez

Secretary – Nomination Cynthia Medlock-Bowman

Cluster Representative – Dawn Archie

**Motion:** A motion was made for the above nominee’s to fill the Vacant seats.

Motion made by: Dawn Archie ; Seconded by: Rosana Sanchez

Members Approving: Archie, Sanchez, Bowman, Porter, Brown, Upshaw

Members Opposing: None

Members Abstaining: None

**Motion** Passes

* 1. **Go Team Meeting Norms:**

Only members of the go team may participate in the discussion.

Members of the public that are present are there to quietly observe.

The team will be fully present.

The team will follow the agenda as noted to the public.

Stay on task.

Respectfully of each other at all times.

Open Minded

Invite and welcome contributions from every member and listen to each other.

Respect all ideas and assume good intention.

We will approach difference of opinion with curiosity.

Motion made by Dawn Archie to adopt the meeting norms.

Second by Rosana Sanchez

Motion Passes:

* 1. **Go Team Meeting Dates – Meeting Dates were set for 2023-2023 school year.**

Calendar Meeting Dates: October 6th, November 10th, December 8th, February 9th and March 9th. Second Thursday of the month at 3:15 pm

1. **Discussion Items** 
   1. **Discussion Item 1**: Have our first go team meeting
   2. **Discussion Item 2**: Selection of Go Team days and times.
2. **Information Items** 
   1. **Principal’s Report:** Principal Longley is excited to back. Welcome and thank you to the new go team members. Principal Longley appreciates the time and dedication to the school**.**
   2. **Information Item 2** Dinner with Data night with a success. Dinner with Data is the Parent curriculum Night. The data night was very successful with over 100 participants in attendance.

**Data night highlights**

* + 1. Data
    2. Highlights
    3. Parent visits to the classroom to explore what is taking place academically with students using the map scores.
    4. Attendance information was reviewed.
    5. School’s supplies, and bookbags were all available to the parents for free.
    6. Next data night will happen in the fall.
  1. Leveling – Leveling is based on student enrollment. The school budget is based on the number of students that is expected to be enrolled. The school enrollment number for Scott Elementary is 289 students.

At the 10 day count our enrollment number was down to 265 students.

The low number created a deficit, and a decision was made to collapse a 1st grade classroom position.

* 1. School improvement plan – The plan was to have a 5 % increase in reading and math and decrease in the chronic absenteeism. Student attendance is a major school goal.

1. **Announcements** All go team members must complete go team training for the school to be compliant.
2. **Adjournment**

Motion made by: Dawn Archie Seconded by: Terrin Brown

Members Approving: Go Team Members

Members Opposing: none

Members Abstaining: None

**Motion** Passes

**ADJOURNED AT** 4:10

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**Minutes Taken By:** Rosana Sanchez

**Position:** Vice-Chair Person

**Date Approved:** 10/06/2022