**Scott Elementary**

**Date: [insert date]**

**Time: 3:15**

**Location: Zoom**

1. **Call to order:** 3:20
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Langston Longley** | **Yes** |
| **Parent/Guardian** | **Arlo McCree** | **Yes** |
| **Parent/Guardian** | **Adrian Stephens** | **Yes** |
| **Parent/Guardian** | **Carol Bundrage** | **No** |
| **Instructional Staff** | **Dawn Archie** | **Yes** |
| **Instructional Staff** | **Rosana Sanchez** | **Yes** |
| **Instructional Staff** | **Cynthia Medlock** | **Yes** |
| **Community Member** | **Terrin Brown** | **Yes** |
| **Community Member** | **April Porter** | **No** |
| **Swing Seat** | **Chaukan Upshaw** | **No** |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** Yes

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: Langston Longley; Seconded by: Cynthia Bowman

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** Passes

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: Rosana Sanchez, Seconded by: Cynthia Bowman

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** Passes

* 1. **Action Item 1: Motion:** Strategic plan **ranking the priorities**

Motion made by: Langston Longley]; Seconded by: Ms. Macrae

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** [Passes/Fails]

1. **Discussion Items** 
   1. **Discussion Item 1**: The team first discussed the school strategic plan - what is the school working towards over a period of time.

Three goals that we will focus on the following:

* + - 1. Improvement in reading – Students will improve their reading by a minimum of 5% students at proficient or above.
      2. Mathematics – Students will improve at a minimum of 5% at proficiency or above.
      3. Attendance (Whole child Goal)- Decrease the number of students that are chronically absent.
  1. **Discussion Item 2:** Ranking the Strategic Plan Priorities in preparation for the FY 23-24 school budget. The following school improvement plans were ranked in the following order.
     + 1. **ELA is the priority**
       2. **Math**
       3. **Attendance**
  2. **Information Items** *None*
  3. **Principal’s Report The staff at Scott Elementary is working hard and they are one of the highest performing schools across the board within the Douglas Cluster.**
  4. **Information Item 2** None

1. **Announcements** Go team members to complete their assessment. A follow-up email will be sent
2. **Adjournment**

Motion made by: Sanchez; Seconded by: Bowman

Members Approving: All Members

Members Opposing: None

Members Abstaining: None

**Motion Passes**

**ADJOURNED AT** 4:24 pm

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**Minutes Taken By:** Cynthina Bowman

**Position:** Secretary

**Date Approved:** [Insert Date When Approved]